



2018 FINAL AMENDED BUDGET

2019 ADOPTED BUDGET

December 6, 2018

SOUTHWEST TRANSIT	
TABLE OF CONTENTS	
2018 FINAL AMENDED BUDGET AND	
2019 ADOPTED BUDGET	
	Page Number
2019 Budget Assumptions	i-v
2018 Final Amended Budget General Fund Summary of Revenue and Expenditures	1
2019 Capital Costs of Operating and Other Capital Projects	2
2019 Adopted Budget Summary	3
General Fund Summary of Revenues and Expenditures	4
General Fund - Revenue Summary	5
General Fund - Expenditures Summary	6
2019 Budget Detail	7-11
Capital and Equipment Fund	12
SWS - Relocation Capital Fund	13
SWT Development Capital Fund	14
SW Village Debt Service Fund	15
Energy Savings Debt Service Fund	16
EP Garage Remodel Financing	17
Facility Maintenance Summary	18-23
Budgeted Employee Full Time Equivalent	24



SOUTHWEST TRANSIT

2019 BUDGET ASSUMPTIONS – DECEMBER 2018

GENERAL FUND

General Fund – The General Fund is the general operating fund of SWT. It is used to account for all financial resources and transit expenditures except those required to be accounted for in another fund. The General Fund revenue budget consists primarily of the motor vehicle sales tax revenues and passenger fares. The General Fund expenditure budget includes the transit administration, operations and vehicle and facility maintenance activities. The General Fund revenue budget totals \$12,417,435 and the expenditure budget totals \$12,815,577.

Fund Balance Reserves – In 2016, the Commission passed a General Fund Balance policy to maintain a fund balance of 25% to 35% of the current year's budgeted expenditures, consistent with policies established by the MC. The 2019 preliminary General Fund budget meets this fund balance reserve requirement (25%).

General Fund Revenue

The 2019 General fund revenue budget totals \$12,417,435. Southwest Transit prepared its General Fund budget using the following revenue assumptions:

- The Motor Vehicle Sales Tax Revenue (MVST) is based on the Minnesota Department of Revenue projection of the sales tax to be collected for public transportation services in accordance with Minnesota Statutes.
- The RAMVST and State's General Fund Appropriation are increased by 3.15%. This assumes the revenue sources will be increased 3.15% as has been the practice for the past several years. It is anticipated this increase will remain but will ultimately be determined in accordance with the direction of the state legislature in 2019.
- The MVST, RAMVST and State Appropriation account for nearly 73% (\$9,058,835) of the revenue necessary to finance the anticipated operations of SWT in 2019.
- Passenger fares are estimated at \$3,069,600 or 25% of total budgeted revenues, a 2.6% increase that is due primarily to the expansion of the Prime Service within the SWT service area.
- Pass through expenditures are financed from grant reimbursements. 2019 grant reimbursements are expected from the CMAQ grant financing the Carver contract service (\$70,000).

- Other miscellaneous total \$219,000 and include advertising revenues primarily from bus wrap advertising.

General Fund Expenditures

Administration

The Administration Department provides the management and support systems for the Agency. The Department includes the activities of the Commission, Administration, Financial and Budget Services, Payroll, Personnel, Risk Management and IT Services not charged to other departments. The administrative staff includes the CEO, HR Administration and Payroll, Marketing and Customer Service Representatives and the Finance Department.

The administrative staff includes 7.75 Full-time Equivalents (FTE's), a net decrease of 1.00 FTE's from the amended 2018 budget. The finance and IT position has been reassigned as a full-time IT position in the operations department.

The 2019 proposed administrative budget totals \$1,323,120, down from the 2018 administrative amended budget total of \$1,437,900, or \$114,780. In addition to the staffing change, the professional service budget is reduced approximately \$20,000 and the advertising and marketing budget is approximately \$10,000 less than the amended 2018 budget.

Operations

The 2019 SWT budget for operations totals \$7,244,292 compared to the 2018 amended budget of \$6,865,146, an increase of \$379,146. The 2019 budget includes a significant expansion of the Prime service beginning in May, 2019. The cost of expansion includes the addition of four Prime vehicles and the contractual and operating cost of the new services. If there is any additional revenue available (MVST, RAMVST or State Appropriation), SWT will use the revenue to continue to restore service reductions of prior years.

Two staff positions have been added to the dispatch services are of the operation. The dispatch service positions are currently included as part of the contractual services costs. The positions will become part of the operations staff in 2019 and it is assumed there will be no additional net cost to SWT for the change in staffing and added one full time IT position moving from Administration department

Fuel Cost - The 2019 diesel fuel cost estimate is \$1,014,000 for diesel fuel. The primary reason for the 2019 increase is the per gallon estimated cost in the 2018 budget was \$2.35 and the estimate in the 2019 budget is \$2.45. The diesel fuel cost has fluctuated since 2016 and it is anticipated the overall increase will continue in 2019. The gas budget has also increased from \$100,000 in 2018 to \$177,900 in 2019 based on the service demands experienced and the planned expansion of the SW Prime service. The fuel and gas cost estimates are based on the 2019 estimated service miles driven during the year.

Contracted Purchased Services – The 2019 operating budget for contracted services has been increased by approximately \$78,946 to \$4,298,532. The 2019 contracted service total also includes the maintenance of the current service levels and estimated contractual cost of the expansion of the Prime service.

Additional service expansions may include new fixed route services to major ridership attractors and generators along the I-494 corridor to the Mall of America when funding becomes available.

The capital projects listing is summarized by department and is those major non-recurring maintenance projects that SWT must complete to operate efficiently. The projects referred to as the “Capital Cost of Operations” is listed separately with each department. IT improvements are included in the 2019 budget and improve both the customer rider experience and improve the operational efficiency at SWT. The facility improvement projects and all other capital projects are summarized in the budget document. The projects are prioritized and the completion of the listed projects will depend on the revenues available. As a result, the projects are listed by those that are currently included in the proposed budget along with a project list that will be completed as the funding is available.

The only staffing change includes the allocation of a shared employee that allocates the work day between operations and customer service. The Maintenance and Facility Director position that opened in early 2017 will not be filled in 2018.

Vehicle Maintenance

The Vehicle Maintenance budget for 2019 of \$2,069,775 compare to the 2018 amended budget of \$2,046,970. The vehicle maintenance staff payroll includes the full complement of staff currently needed to maintain the expanded fleet of service vehicles.

SWT has several new vehicles in the service fleet and expects to replace five Prime vehicles and add four additional vehicles. It is expected that the infusion of these new and upgraded vehicles will help to maintain the vehicle parts and tires budgets at current or below current expenditure levels.

Facilities

The Facility Maintenance budget for 2019 is \$1,215,100 compared to an amended 2018 budget totaling \$1,239,855. The proposed Facility Maintenance budget includes some staff reorganization with the addition of two full time staff position and the reduction in the number of seasonal part time positions. This reorganization is expected to result in a decrease in the overall staffing cost for facilities. Utility expenditures will increase in 2019 with the addition of the EP garage HVAC system but all other facility expenses are quite comparable to 2018.

Staffing

Staffing levels will change for the employee full time equivalents (FTE’s). Because of the change in the operations staffing the FTE’s are expected to increase from 34.85 FTE’s in 2018 to 37.45 in 2019. Specific staffing changes have been discussed with the review of the separate components of the General fund service operations.

The 2019 budget does include an estimated 3% performance wage increase, plus an anticipated year-end merit dependent on agency goals. Other market rate adjustments will also be addressed.

Capital Cost of Operating

These costs are best described as major capital expenditures for equipment and facility maintenance, repair and replacement that do not occur on an annual basis. Financing required for the capital cost of operations that exceed those available in the General Fund may be financed from funds available in the Capital and Equipment Fund, the Development Fund or Federal Transportation funding (NTD) available thru the MC. The complete list of capital items scheduled for 2019 includes those items that will be financed by federal, state and SWT sources.

DEBT SERVICE FUNDS

Debt Service Funds - The debt service funds are used to accumulate the resources for, and the payment of the general long-term debt principal, interest and related costs.

SW Village Debt Retirement – SWT completed the refinancing of the SW Village Transit Station in 2013. The certificates of participation outstanding total \$695,000 and are payable through October 2025. The 2019 principal payment is \$90,000 and the interest payment totals \$25,250. The principal payment is reimbursed from NTD funding available to SWT and the interest is paid with a transfer from the General Fund.

Energy Savings Debt Retirement – SWT completed energy savings improvements in 2013. The remaining outstanding debt totals \$676,018 and will be repaid with energy savings in the General Fund. The energy savings debt is payable in semiannual payments of \$40,239 thru April 2028. The 2019 payment will total \$80,478 of which \$63,834 is the principal and \$16,643 is the interest payment.

EP Garage Remodeling Debt Retirement – SWT financed the modernization and expansion of the Eden Prairie garage by issuing \$2,332,000 in debt. The lease purchase financing, with a remaining outstanding balance of \$1,564,076, is payable in semi-annual installments of \$132,258 (that includes interest at 2.59% interest) through April 1, 2025. The principal payments are financed with NTD funding available to SWT and the interest payments are financed by the Development Fund. Future FTA allocations through NTD are expected to finance the remaining principal payments.

CAPITAL PROJECTS FUNDS

Capital Project Funds – The only capital projects activities of SWT are accounted for in the Capital and Equipment, Relocation Capital Fund (related to the SWLRT agreement), and Development Funds which are used to account for the accumulation of resources to be used for acquisition, construction and maintenance of SWT property, plant and equipment. Beginning in 2017 SWT has FTA funding available thru the NTD allocation. This funding source will provide revenue that will be used to finance the debt service requirements of the EP garage modernization project, a portion of the SW Village debt and other capital needs of SWT. The annual allocation starting in 2017 is estimated at \$550,000.

Capital and Equipment Fund – Financing required for the capital cost of operations that exceed those available in the General Fund may be financed from funds available in the Capital and Equipment Fund. The 2019 budget includes a list of all capital items that will be financed with federal, state and SWT sources. The 2019 Capital and Equipment Fund budget currently includes the financing of some of the Prime vehicles necessary for the upgrade and expansion of the service beginning in 2019.

Development Fund – The Development Fund revenue budget includes the payments received on a contract for deed and the expenditure budget includes the Eden Prairie garage debt service interest payments.

SWS – Relocation Capital Fund - The costs associated with the SWLRT are accounted for in a separate capital projects fund and will be financed on an interim basis with a transfer from the Development Fund. It is assumed that the costs of administrative office relocation and temporary offices at the Eden Prairie garage will be reimbursed from funds provided by the SWLRT project.

**2018 Final Amended Budget
General Fund Summary of Revenue and Expenditures**

Description	FY 2017 Actual	2018 Adopted Budget	Proposed Amended Budget	2018 Final Amended Budget
REVENUE				
MVST	\$ 6,772,950	\$ 7,472,000	\$ (357,750)	\$ 7,114,250
RAMVST	359,000	780,000	535,250	1,315,250
State Appr. General Fund	-	-	405,237	405,237
Contract Service	-	250,000	28,072	278,072
Fares	3,001,227	2,871,200	120,000	2,991,200
Miscellaneous Revenue	198,659	249,440	(30,000)	219,440
Total Revenues	10,331,836	11,622,640	700,809	12,323,449
EXPENDITURES				
Administration	1,251,677	1,288,900	149,000	1,437,900
Operations	6,490,376	6,878,746	(13,600)	6,865,146
Vehicle Maintenance	1,954,747	2,113,570	(66,600)	2,046,970
Facility Maintenance	1,088,950	1,187,055	52,800	1,239,855
*Capital Costs of Operating	703,261	478,939	380,700	859,639
Total Expenditures	11,489,011	11,947,210	502,300	12,449,510
REVENUE OVER/(UNDER) EXPENDITURES	(1,157,175)	(324,570)	198,509	(126,061)
Other Financing Sources (Uses):				
Insurance Recoveries	78,359	-	-	-
Transfer In/(Out)	-	-	179,000	179,000
Total Other Financing Uses	78,359	-	179,000	179,000
NET CHANGE	(1,078,816)	(324,570)	377,509	52,939
Estimated ending fund Balance	\$ 3,583,070	\$ 3,258,500	3,636,009	\$ 3,636,009
Fund Balance as a % of Budget	31.2%	27.3%		29.2%

** Capital Cost of Operation that considered major repair and maintenance projects that are not recurring on an annual basis.*

SouthWest Transit
2019 Capital Costs of Operating and Other Capital Projects

NO.	Location	2019 Project	Amount	Comments	
1	Ops	Technology Upgrades - Ongoing Computers/Switches/Monitors	20,000		
2	Ops	Computer Replacement	60,000		
3	Ops	Exacvision Server Upgrades	20,000		
4	EPG	EPG Repairs (per 2018 Engineer inspection)	140,000		
5	EPG	Install Drain at Shop Floor	100,000		
6	Ops	Mobile App remaining project balance from 2017 budget	18,100		
7	Veh	9 Prime Vehicles (5 replaced & 4 Prime MD) \$55K each	499,500		
8					
9		Total	857,600		
10		Debt Service - Transfers			
11	SWV	Debt - SW Village-Interest	25,213		
12	SWT	Debt - Energy Savings Performance-Principal & Interest	80,477		
13		Total	105,690		
14					
15		Total Capital Cost of Operating & Debts	963,290		
16		Capital Cost of Operating Projects Pending if Funds Available			
17	SWS	LED Lights for SW Ramp	30,000		
18	SWS	SWS Curb Repair	30,000		
19	SWS	SW Ramp - Storage Fence	12,000		
20	EPG	EP Garage Bay Doors#13 Shop	80,000		
21	EPG	EP Garage HVAC - Replace Inferred heating systems	20,000		
22	EPG	EP Garage Irrigation System	25,000		
23		Total	197,000		
24					
25		NTD & Other Funding	Amount	NTD	Others
26	SWS	SWS Ramp Preventative Maintenance (PM) - we can use NTD	170,000	170,000	
27	Ops	Server Replacement - we can use NTD	75,000	75,000	
28	SWV	Debt - SW Village Principal	90,000	90,000	
29	EPG	Debt - Eden Prairie Garage Lease Purchase	225,458	225,458	
30	SWT	Debt - Eden Prairie Garage Lease Purchase-Interest	39,060		39,060
31		Total NTD Grant Funding	599,518	599,518	39,060
32					
33		Grand Total	1,759,808	599,518	39,060
34		<i>Capital Cost of Operation that considered major repair and maintenance projects that are not recurring on an annual basis.</i>			

**SOUTHWEST TRANSIT
2019 ADOPTED BUDGET**

2019 Budget Summary

Fund	Revenue	Expenditures	Capital Cost of Operations/ Transfers	Contribution (Use) of Fund Balance	Amended Budget Fund Balance 1/1/19	Projected Ending Fund Balance 12/31/19
General fund	\$ 12,417,435	\$ 11,852,287	\$ (963,290)	\$ (398,142)	\$ 3,636,009	\$ 3,237,867
Capital projects funds						
Capital and equipment	5,000	-	-	5,000	1,611,038	1,616,038
SWT development	338,020	5,000	(39,060)	293,960	3,681,674	3,975,634
SWS-Relocation	7,500,000	7,500,000	-	-	5,706	5,706
Debt Service fund						
SW Village debt	90,000	115,213	25,213	-	228,120	228,120
Energy savings debt	-	80,477	80,477	-	59,157	59,157
EP Garage Remodel	225,458	264,518	39,060	-	23,258	23,258
Total	\$ 20,575,913	\$ 19,817,495	\$ (857,600)	\$ (99,182)	\$ 9,244,962	\$ 9,145,780

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

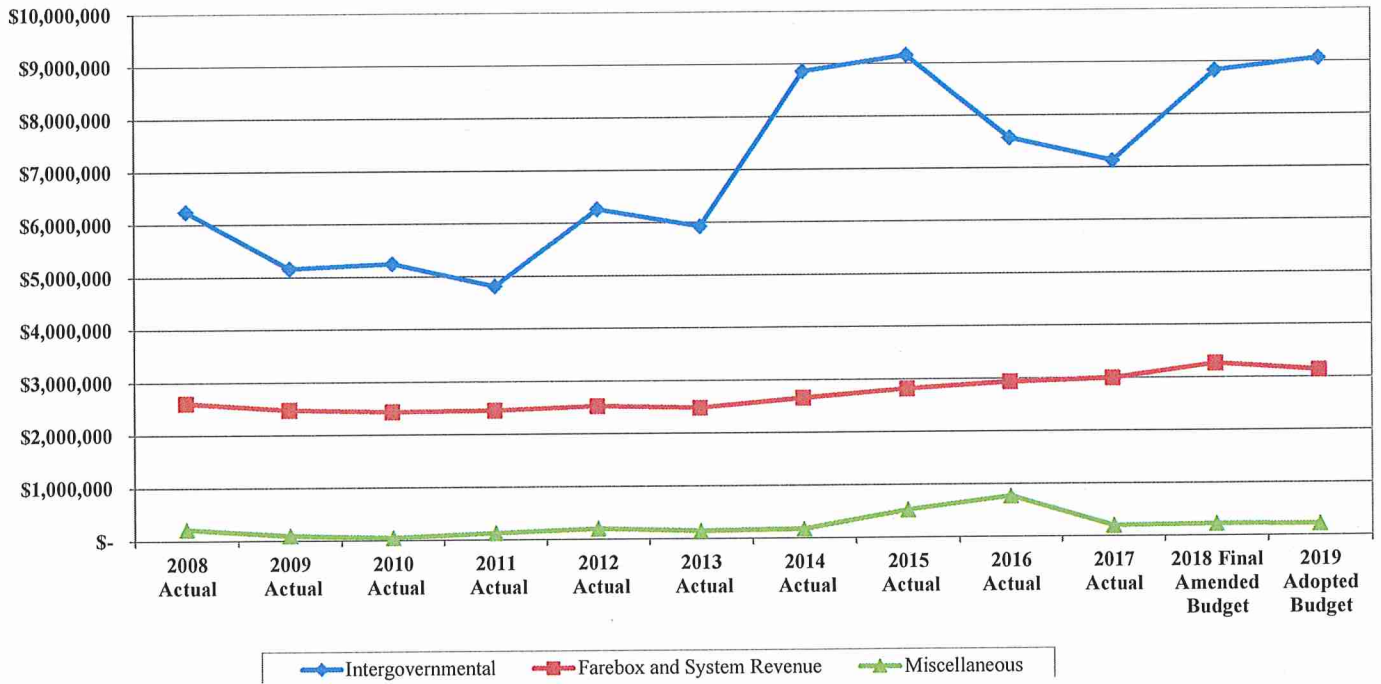
General Fund Summary of Revenues and Expenditures

	FY 2017 Actual	2018 Adopted Budget	Amendments	2018 Final Amended Budget	6 Month Actual 2018	2019 Adopted Budget	Percent Change Budget 2018/2019
REVENUE							
Intergovernmental revenue							
Motor vehicle state tax - base	\$ 6,772,950	\$ 7,472,000	\$ (357,750)	\$ 7,114,250	\$ 3,566,420	\$ 7,286,733	2.4%
Motor vehicle state tax							
- regionally allocated (RAMVST)	359,000	780,000	535,250	1,315,250	665,836	1,354,708	3.0%
State Appropriation GF	-	-	405,237	405,237	174,119	417,394	3.0%
Passenger fares	2,882,098	2,871,200	120,000	2,991,200	1,399,008	3,069,600	2.6%
Contracted Route Service	119,129	250,000	28,072	278,072	203,524	70,000	-74.8%
Miscellaneous revenue							
Charges for services	7,084	-	-	-	38,840	-	0.0%
Advertising and concessions	80,089	164,440	-	164,440	80,086	164,000	-0.3%
Interest on investments	38,769	10,000	-	10,000	12,771	10,000	0.0%
Miscellaneous other	72,717	75,000	(30,000)	45,000	8,695	45,000	0.0%
Total revenues	10,331,836	11,622,640	700,809	12,323,449	6,149,299	12,417,435	0.8%
EXPENDITURES							
Administration	1,251,677	1,288,900	149,000	1,437,900	689,030	1,323,120	-8.0%
Related capital cost of operations	109,977	107,939	-	107,939	107,939	105,690	-2.1%
Operations	6,490,376	6,878,746	(13,600)	6,865,146	3,212,515	7,244,292	5.5%
Related capital cost of operations	109,182	80,000	179,000	259,000	24,285	118,100	-54.4%
Vehicle maintenance	1,954,747	2,113,570	(66,600)	2,046,970	913,985	2,069,775	1.1%
Related capital cost of operations	94,562	90,000	98,500	188,500	140,126	499,500	165.0%
Facility maintenance	1,088,950	1,187,055	52,800	1,239,855	615,499	1,215,100	-2.0%
Related capital cost of operations	389,540	201,000	103,200	304,200	132,971	240,000	-21.1%
Total expenditures	11,489,011	11,947,210	502,300	12,449,510	5,836,350	12,815,577	2.9%
REVENUE OVER/(UNDER) EXPENDITURES	(1,157,175)	(324,570)	198,509	(126,061)	312,949	(398,142)	
OTHER FINANCING SOURCES (USE):							
Insurance Recoveries	78,359	-	-	-	29,351	-	
Transfer In/(Out)	-	-	179,000	179,000	179,000	-	
	78,359	-	179,000	179,000	208,351	-	
NET CHANGE	(1,078,816)	(324,570)	377,509	52,939	521,300	(398,142)	
FUND BALANCE	\$ 3,583,070	\$ 3,258,500	\$ 3,636,009	\$ 3,636,009	\$ 4,104,370	\$ 3,237,867	
Fund balance as a % of budget (expenditures & transfers)	3,583,070			29.2%		25.3%	

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

General Fund - Revenues Summary

Account	Description	FY 2017 Actual	2018 Adopted Budget	Amendments	2018 Final Amended Budget	6 Month Actual 2018	2019 Adopted Budget
REVENUE							
Intergovernmental revenue (350)							
3105.00	Motor vehicle excise tax (MVST)	\$ 6,772,950	\$ 7,472,000	\$ (357,750)	\$ 7,114,250	\$ 3,566,420	\$ 7,286,733
3104.01	MVST - Regionally Allocated	359,000	780,000	535,250	1,315,250	665,836	1,354,708
3105.10	State Appropriation GF	-	-	405,237	405,237	174,119	417,394
		<u>7,131,950</u>	<u>8,252,000</u>	<u>582,737</u>	<u>8,834,737</u>	<u>4,406,375</u>	<u>9,058,835</u>
Farebox and system revenue							
3002.00	Fare revenue	3,001,227	3,121,200	148,072	3,269,272	1,602,532	3,139,600
		<u>3,001,227</u>	<u>3,121,200</u>	<u>148,072</u>	<u>3,269,272</u>	<u>1,602,532</u>	<u>3,139,600</u>
Miscellaneous revenue							
3013.00	Advertising & concessions	80,089	164,440	-	164,440	80,086	164,000
3015.00	Interest on investments	38,769	10,000	-	10,000	12,771	10,000
3112.00	Miscellaneous revenue	79,801	75,000	(30,000)	45,000	47,535	45,000
		<u>198,659</u>	<u>249,440</u>	<u>(30,000)</u>	<u>219,440</u>	<u>140,392</u>	<u>219,000</u>
		<u>\$ 10,331,836</u>	<u>\$ 11,622,640</u>	<u>\$ 700,809</u>	<u>\$ 12,323,449</u>	<u>\$ 6,149,299</u>	<u>\$ 12,417,435</u>

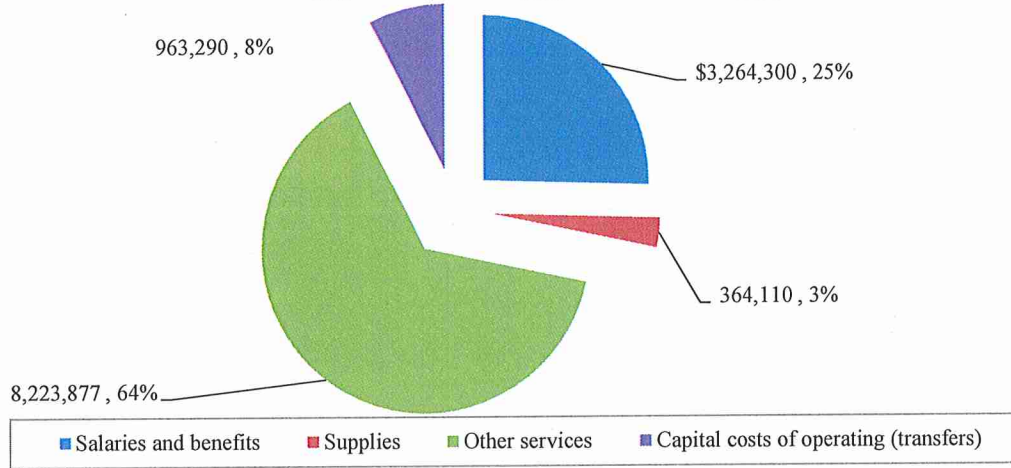


SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

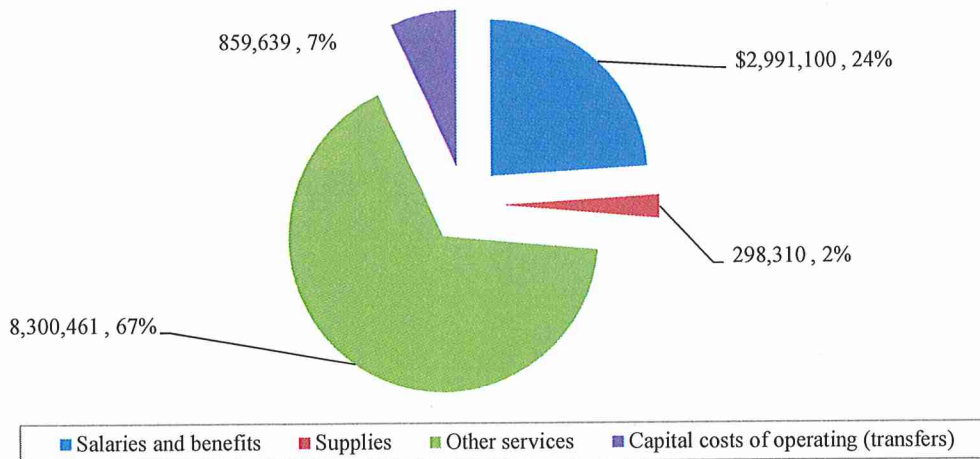
General Fund - Expenditures Summary

2019 Adopted Budget	Administration (400)	Operations (420)	Vehicle Maintenance (430)	Facility Maintenance	Total
Salaries and benefits	\$ 767,500	\$ 976,600	\$ 1,051,700	\$ 468,500	\$ 3,264,300
Supplies	33,200	285,760	35,650	9,500	364,110
Other services	522,420	5,981,932	982,425	737,100	8,223,877
Capital costs of operating (transfers)	105,690	118,100	499,500	240,000	963,290
	\$ 1,428,810	\$ 7,362,392	\$ 2,569,275	\$ 1,455,100	\$ 12,815,577

Percent Increase (Decrease) from Prior Yea	-7.6% 11%	3.3% 57%	14.9% 20%	-5.8% 11%	2.94%
--	--------------	-------------	--------------	--------------	-------



2018 Final Amended Budget	Administration (400)	Operations (420)	Vehicle Maintenance (430)	Facility Maintenance	Total
Salaries and benefits	\$ 843,900	\$ 721,800	\$ 999,300	\$ 426,100	\$ 2,991,100
Supplies	29,200	219,960	37,650	11,500	298,310
Other services	564,800	5,923,386	1,010,020	802,255	8,300,461
Capital costs of operating (transfers)	107,939	259,000	188,500	304,200	859,639
	\$ 1,545,839	\$ 7,124,146	\$ 2,235,470	\$ 1,544,055	\$ 12,449,510
	12%	57%	18%	12%	



SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

General Fund (100)

	Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
REVENUES						
100.300.3002.03 Route 682 Fares	\$ 331,975	\$ 330,200	\$ 15,000	\$ 345,200	\$ 10,637	\$ 348,700
100.300.3002.05 Route 684 Fares	60,497	-	-	-	-	-
100.300.3002.07 Route 687 Fares - Target	3,773	-	-	-	-	-
100.300.3002.09 Route 690 Fares	931,686	925,000	30,000	955,000	508,497	964,600
100.300.3002.10 Route 691 Fares	17,004	21,000	-	21,000	9,394	21,300
100.300.3002.11 Route 692 Fares	113,716	114,000	-	114,000	58,596	115,200
100.300.3002.13 Route 694 Fares	25,251	-	-	-	-	-
100.300.3002.14 Route 695 Fares	249,808	250,000	-	250,000	122,583	252,500
100.300.3002.22 Route 699 Fares	377,852	401,000	30,000	431,000	210,482	435,400
100.300.3002.24 Route 698 Fares	380,750	410,000	15,000	425,000	227,544	429,300
100.300.3002.25 Route 697 Fares	163,863	145,000	-	145,000	78,449	146,500
100.300.3003.06 Route 638 Fares	802	-	-	-	-	-
100.300.3002.33 SW Flex - Shuttle 602	9,589	25,000	-	25,000	11,062	25,300
100.300.3002.34 SW Flex - Blue 601	6,510	-	-	-	-	-
100.300.3002.35 SW Flex - Red 600	28,030	75,000	-	75,000	45,186	75,800
100.301.3004.00 SW Prime Service	180,992	175,000	30,000	205,000	116,578	255,000
100.300.3012.00 Contracted Route - Carver & Victoria service	81,663	110,000	(43,928)	66,072	36,795	70,000
100.300.3012.01 Contracted Route Service- S2S	37,466	140,000	72,000	212,000	166,729	-
100.320.3013.00 Advertising Revenue	78,699	164,440	-	164,440	79,460	164,000
100.320.3013.01 Concessions	1,390	-	-	-	626	-
100.320.3014.00 Rental program	496	-	-	-	12,442	-
100.320.3015.00 Interest on Investments	38,769	10,000	-	10,000	12,771	10,000
100.350.3012.02 CMAQ TMA Grant	6,588	-	-	-	26,398	-
100.320.3112.00 Miscellaneous Revenue	72,717	75,000	(30,000)	45,000	8,695	45,000
100.350.3104.01 MVST - Regionally Allocated	359,000	780,000	(780,000)	-	-	-
100.350.3105.01 MVST - 4.3%	-	-	1,315,250	1,315,250	665,836	1,354,708
100.350.3105.14 State Appropriation GF	-	-	405,237	405,237	174,119	417,394
100.350.3105.00 Motor Vehicle Excise Tax	6,772,950	7,472,000	(357,750)	7,114,250	3,566,420	7,286,733
Total 100 REVENUES	\$ 10,331,836	\$ 11,622,640	\$ 700,809	\$ 12,323,449	\$ 6,149,299	\$ 12,417,435

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

General Fund (100)

		Actual	2018 Adopted		2018 Final	YTD	2019 Adopted
		2017	Budget	Amendments	Amended Budget	June 2018	Budget
EXPENDITURES							
ADMINISTRATION (400)							
100.400.4010.00	Regular Salaries and Wages	\$ 604,622	\$ 623,300	\$ -	\$ 623,300	\$ 302,808	\$ 566,100
100.400.4050.00	Overtime	4,576	-	-	-	268	-
100.400.4060.00	Fringe Benefits	152,838	180,600	-	180,600	86,395	161,400
100.400.4060.02	Workers Compensation	3,661	4,500	-	4,500	1,725	4,100
100.400.4060.03	Tuition Reimbursement	1,872	2,000	-	2,000	-	2,000
100.400.4060.04	Unemployment	5,305	-	-	-	1,403	-
100.400.4060.06	Pension	-	-	-	-	-	-
	Salary contingency	-	20,000	-	20,000	-	20,000
	Salary agency performance pay	-	20,000	-	20,000	-	20,000
	Total Personal Services	<u>772,874</u>	<u>850,400</u>	<u>-</u>	<u>850,400</u>	<u>392,599</u>	<u>773,600</u>
100.400.4140.00	Professional Service - Legal	49,610	36,000	45,000	81,000	41,889	81,000
100.400.4140.02	Professional Service-Technical	157,663	147,000	18,000	165,000	97,397	145,000
100.400.4160.00	Office Supplies	5,364	5,000	-	5,000	2,464	5,000
100.400.4160.01	Postage & Shipping	2,732	3,000	-	3,000	1,054	3,000
100.400.4160.02	Printing Costs	575	1,200	-	1,200	1,193	1,200
100.400.4160.03	Small Tools, Equip & Software	8,935	5,000	-	5,000	958	5,000
100.400.4160.05	Office Equipment Maintenance	8,471	7,000	-	7,000	3,207	9,000
100.400.4160.06	Software Maintenance Contract	5,669	8,000	-	8,000	9,951	10,000
100.400.4180.01	Phones, Wireless Phone & Pager	1,557	1,600	-	1,600	510	1,020
100.400.4190.00	Other Administrative Charges	17,551	15,000	4,200	19,200	9,768	19,200
100.400.4190.01	Memberships and Dues	10,983	12,000	-	12,000	9,851	12,000
100.400.4190.02	Mileage and Parking	10,315	11,000	-	11,000	4,667	11,000
100.400.4190.03	Meetings Training & Conference	32,756	26,500	10,000	36,500	21,439	30,000
100.400.4190.04	STA Charges	16,903	17,000	-	17,000	17,258	17,000
100.400.4190.10	Advertising and Marketing	132,908	115,000	68,300	183,300	64,990	173,000
100.400.4190.11	Employment Advertisements	350	2,500	-	2,500	675	2,500
100.400.4190.17	Employee Events & Training	3,230	8,500	-	8,500	1,360	5,000
	Total Administrative Charges	<u>465,572</u>	<u>421,300</u>	<u>145,500</u>	<u>566,800</u>	<u>288,633</u>	<u>529,920</u>
100.400.4350.01	Lease/Rentals - Office Equipmt	9,222	14,000	-	14,000	4,611	12,400
100.400.4410.00	Casualty & Liability Insurance	4,009	3,200	3,500	6,700	3,187	7,200
	Total Operating & Insurance	<u>13,231</u>	<u>17,200</u>	<u>3,500</u>	<u>20,700</u>	<u>7,798</u>	<u>19,600</u>
	Total Operating Costs	<u>1,251,677</u>	<u>1,288,900</u>	<u>149,000</u>	<u>1,437,900</u>	<u>689,030</u>	<u>1,323,120</u>
100.450.4600.01	Capital Costs of Operating (Transfer)	109,977	107,939	-	107,939	107,939	105,690
	Total Administration Expenditures	<u>\$ 1,361,654</u>	<u>\$ 1,396,839</u>	<u>\$ 149,000</u>	<u>\$ 1,545,839</u>	<u>\$ 796,969</u>	<u>\$ 1,428,810</u>

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

General Fund (100)

	Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
OPERATIONS (420)						
100.420.4010.00 Regular Salaries and Wages	\$ 363,429	\$ 354,300	\$ 13,200	\$ 367,500	\$ 168,556	\$ 452,300
100.420.4010.02 Temporary Wages	226,674	235,000	-	235,000	13,913	240,000
100.420.4020.00 Dispatch Salaries and Wages	-	-	-	-	-	104,000
100.420.4060.00 Fringe Benefits	115,027	112,100	7,200	119,300	50,280	180,300
100.420.4060.02 Workers Compensation	12,534	17,000	-	17,000	6,518	19,100
100.420.4060.04 Unemployment Compensation	156	-	-	-	-	-
100.420.4060.06 Pension	-	-	-	-	-	-
Total Personal Services	717,820	718,400	20,400	738,800	239,267	995,700
100.420.4140.00 Professional Service - Legal	255	-	-	-	-	-
100.420.4140.02 Professional Service-Technical	4,738	-	-	-	-	-
100.420.4160.00 Office Supplies	2,365	3,000	-	3,000	1,882	3,200
100.420.4160.01 Postage & Shipping	15	-	-	-	-	-
100.420.4160.02 Printing Costs	24,886	25,000	-	25,000	9,759	25,000
100.420.4160.03 Small Tools, Equip & Software	1,000	1,000	-	1,000	160	1,000
100.420.4160.05 Office Equipment Maintenance	2,185	8,800	-	8,800	2,936	5,000
100.420.4160.06 Software Maintenance Contract	153,695	170,660	11,500	182,160	75,511	251,560
100.420.4180.01 Phones, Wireless Phone & Pager	1,850	3,000	-	3,000	900	3,000
100.420.4180.05 Radio Services & Communication	4,120	6,000	-	6,000	1,360	5,000
100.420.4190.00 Other Administrative Charges	45,444	48,000	-	48,000	25,143	48,000
100.420.4190.01 Memberships and Dues	106	-	-	-	-	-
100.420.4190.02 Mileage and Parking	2,705	3,200	-	3,200	1,436	3,500
100.420.4190.03 Meetings Training & Conference	14,061	22,000	(6,000)	16,000	5,017	31,500
100.420.4190.14 Miscellaneous-Special Event	37,442	32,000	4,100	36,100	7,224	35,000
100.420.4190.15 Legal & Bid Notice Publishing	-	-	-	-	-	-
Total Administrative Charges	294,867	322,660	9,600	332,260	131,326	411,760
100.420.4210.00 Motor Fuel and Lubricants	830,254	955,800	-	955,800	450,301	1,014,000
100.420.4210.01 Gasoline	65,945	100,000	-	100,000	48,278	177,900
100.420.4311.00 Contracted Purchase of Service	3,968,413	4,219,586	-	4,219,586	2,091,452	4,298,532
100.420.4320.00 Driver Uniforms	17,448	25,000	-	25,000	4,247	25,000
100.420.4350.03 Lease/Rental - Facilities	7,842	6,000	-	6,000	2,000	6,400
100.420.4352.00 Principal - Capital Lease	64,733	18,000	(16,400)	1,600	1,452	-
100.420.4370.00 Interest on Capital Lease	4,575	3,200	(2,900)	300	320	-
100.420.4410.00 Casualty & Liability Insurance	484,246	490,000	(30,000)	460,000	235,467	295,000
100.420.4410.01 Insurance Deductible	28,310	20,000	5,700	25,700	7,729	20,000
100.420.4510.00 Vehicle Registration & Permits	67	100	-	100	-	-
Total Operating & Insurance	5,471,833	5,837,686	(43,600)	5,794,086	2,841,246	5,836,832
Total Operating Costs	6,484,520	6,878,746	(13,600)	6,865,146	3,211,839	7,244,292
100.420.4195.13 Carver Grant	5,856	-	-	-	675	-
100.420.4195.10 Capital Costs of Operating	109,182	80,000	179,000	259,000	24,285	118,100
Total Operations Expenditures	\$ 6,599,558	\$ 6,958,746	\$ 165,400	\$ 7,124,146	\$ 3,236,800	\$ 7,362,392

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

General Fund (100)

		Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
VEHICLE MAINTENANCE (430)							
100.430.4030.00	Maintenance & Repair Salaries	\$ 795,710	\$ 833,000	\$ (53,000)	\$ 780,000	\$ 376,286	\$ 824,700
100.430.4050.01	Operators Overtime	12,072	10,000	-	10,000	3,822	10,000
100.430.4060.00	Fringe Benefits	216,468	226,300	(17,000)	209,300	103,927	217,000
100.430.4060.01	Uniforms	11,072	10,500	-	10,500	6,477	10,500
100.430.4060.02	Workers Compensation	22,016	30,500	-	30,500	11,694	30,800
100.430.4060.03	Tuition Reimbursement	191	4,000	2,400	6,400	347	4,000
100.430.4060.06	Pension	-	-	-	-	-	-
	Total Personal Services	1,057,529	1,114,300	(67,600)	1,046,700	502,552	1,097,000
100.430.4160.00	Office Supplies	1,106	1,500	-	1,500	-	1,500
100.430.4160.01	Postage & Shipping	1,655	2,000	1,000	3,000	1,820	6,000
100.430.4160.02	Printing Costs	250	650	-	650	250	650
100.430.4160.03	Small Tools, Equip & Software	9,781	15,000	-	15,000	2,577	10,000
100.430.4160.04	Radio Supplies & Minor Equipt	-	4,500	-	4,500	-	4,500
100.430.4160.08	Fleet Maint. & Inventory Softw	8,173	13,000	-	13,000	8,221	13,000
100.430.4180.01	Phones, Wireless Phone & Pager	1,506	2,000	-	2,000	627	2,000
100.430.4180.06	Environmental charges	11,221	16,000	-	16,000	7,571	16,000
100.430.4190.00	Other Administrative Charges	1,174	1,300	-	1,300	421	1,300
100.430.4190.01	Memberships and Dues	275	-	-	-	273	275
100.430.4190.02	Mileage and Parking	-	100	-	100	164	350
100.430.4190.03	Meetings Training & Conference	5,500	16,500	-	16,500	6,218	15,000
	Total Administrative Charges	40,641	72,550	1,000	73,550	28,141	70,575
100.430.4210.00	Motor Fuel and Lubricants	38,853	48,000	-	48,000	18,860	50,000
100.430.4220.00	Vehicle/Equip Mtc. Parts	571,516	530,270	-	530,270	289,023	546,200
100.430.4220.04	Diesel Exhaust Fluid	12,995	25,000	-	25,000	7,003	25,000
100.430.4220.05	Tires	121,406	152,000	-	152,000	30,091	105,000
100.430.4220.06	Bus Washer Supplies	-	-	-	-	-	20,000
100.430.4230.00	Vehicle/Equip Contracted Maint	48,430	30,000	-	30,000	23,187	55,000
100.430.4230.01	Vehicle bodyshop repair	62,646	140,000	-	140,000	14,924	100,000
100.430.4410.00	Casualty & Liability Insurance	731	950	-	950	184	500
100.430.4510.00	Vehicle Registration & Permits	-	500	-	500	20	500
	Total Operating & Insurance	856,577	926,720	-	926,720	383,292	902,200
	Total Operating Costs	1,954,747	2,113,570	(66,600)	2,046,970	913,985	2,069,775
100.430.4195.10	Capital Costs of Operating	94,562	90,000	98,500	188,500	140,126	499,500
	Total Vehicle Maintenance Expenditures	\$ 2,049,309	\$ 2,203,570	\$ 31,900	\$ 2,235,470	\$ 1,054,111	\$ 2,569,275

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

General Fund (100)

		Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
FACILITY MAINTENANCE (440 - 447)							
4010	Regular Salaries and Wages	\$ 163,512	\$ 213,700	22,000	\$ 235,700	\$ 118,835	305,300
4010.03	Wages - Part-time	125,179	98,100	-	98,100	47,749	58,900
4010.04	Wages - Special	7,367	11,400	-	11,400	7,489	11,900
4050.00	Overtime	4,416	-	-	-	411	-
4060.00	Fringe Benefits	73,711	68,700	12,200	80,900	52,058	92,400
4060.01	Uniforms	2,118	4,000	-	4,000	2,795	1,500
4060.02	Workers Compensation	13,369	16,600	-	16,600	6,364	20,700
	Total Personal Services	389,672	412,500	34,200	446,700	235,702	490,700
4140.02	Professional Service-Technical	5,080	5,100	(5,100)	-	-	1,000
4150.00	Security Costs	14,523	31,000	-	31,000	5,856	27,400
4160.00	Office Supplies	1,159	650	-	650	-	-
4160.03	Small Tools, Equip & Software	12,328	18,500	(8,000)	10,500	3,640	9,500
4160.05	Office Equipment Maintenance	-	1,000	-	1,000	-	-
4160.07	Elevator Inspection	18,227	19,005	-	19,005	14,334	20,250
4180.00	Utilities-Electric, Gas, W & S	195,318	221,200	30,000	251,200	142,935	225,000
4180.01	Phones, Wireless Phone & Pager	51,005	62,000	-	62,000	18,865	38,900
4180.02	Refuse Service	12,760	15,000	-	15,000	7,572	16,300
4180.03	Internet & Cable Service	14,775	14,500	-	14,500	8,338	34,200
4180.04	Exterminating Services	520	1,500	-	1,500	260	2,000
4190.00	Other Administrative Charges	249	300	-	300	261	100
4190.01	Memberships and Dues	250	1,300	-	1,300	273	1,300
4190.02	Mileage and Parking	615	800	-	800	300	600
4190.03	Meetings Training & Conference	3,829	5,000	9,000	14,000	5,450	9,000
4190.15	Legal & Bid Notice Publishing	514	1,000	-	1,000	84	-
	Total Administrative Charges	331,152	397,855	25,900	423,755	208,168	385,550
4230.00	Vehicle/Equip Contracted Maint	-	5,000	-	5,000	-	10,000
4340.00	General Operating Supplies	62,095	73,000	-	73,000	29,258	56,500
4340.01	Salt	-	15,000	-	15,000	4,955	15,000
4341.00	Contract Repair- Equip. & Bldgs.	78,842	59,000	-	59,000	35,829	55,000
4342.00	Carver Station	3,260	-	1,700	1,700	857	-
4360.00	Contract Facility Maintenance	56,701	74,000	-	74,000	32,013	63,000
4360.01	Contracted Snow Removal	55,963	41,500	-	41,500	16,586	40,000
4360.02	Exterior & Lot Maintenance	42,798	29,300	-	29,300	18,209	26,500
4410.00	Casualty & Liability Insurance	68,047	78,400	(9,000)	69,400	32,862	71,700
4510.00	Vehicle Registration & Permits	420	500	-	500	660	650
4540.00	Other Taxes and Fees	-	1,000	-	1,000	400	500
	Total Operating & Insurance	368,126	376,700	(7,300)	369,400	171,629	338,850
	Total Operating Costs	1,088,950	1,187,055	52,800	1,239,855	615,499	1,215,100
4195.10	Capital Costs of Operating	389,540	201,000	103,200	304,200	132,971	240,000
	Total Facility Maintenance	\$ 1,478,490	\$ 1,388,055	\$ 156,000	\$ 1,544,055	\$ 748,469	\$ 1,455,100
	Total 100 Expenditures	11,489,011	11,947,210	502,300	12,449,510	5,836,350	12,815,577
	Excess of revenues over (under) expenditures	(1,157,175)	(324,570)	198,509	(126,061)	312,949	(398,142)
	Other Financing Sources (Uses)						
3112.03	Insurance Recoveries	78,359	-	-	-	29,351	-
	Transfer In/(Out)	-	-	179,000	179,000	179,000	-
	Net Revenue from special services	-	-	-	-	-	-
	Total Other Financing Sources (Uses)	78,359	-	179,000	179,000	208,351	-
	Net change in fund balance	\$ (1,078,816)	\$ (324,570)	\$ 377,509	\$ 52,939	\$ 521,300	\$ (398,142)
	Projected Current Year Fund Balance	3,583,070	3,258,500		3,636,009	3,636,009	
	Projected Following Year's Fund Balance						\$ 3,237,867
	<i>Percent of expenditures</i>	<i>31.2%</i>	<i>27.3%</i>		<i>29.2%</i>		<i>25.3%</i>

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

Capital & Equipment Fund (250)

		Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
Revenues							
250.320.3015.00	Interest on Investments	\$ 21,697	\$ 5,000	\$ 5,000	\$ 10,000	11,204	\$ 5,000
	Total 250 Revenues	<u>21,697</u>	<u>5,000</u>	<u>5,000</u>	<u>10,000</u>	<u>11,204</u>	<u>5,000</u>
Expenditures							
250.430.4195.03	Capitl Outlay-Improvements Other Than Bldgs	252,719	-	-	-	-	-
250.430.4195.01	Capitl Outlay-Vehicle	-	-	-	-	-	-
	Total 250 Expenditures	<u>252,719</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers in (out)							
250.351.3115.02	Transfer In	119,000	-	-	-	-	-
250.450.4600.01	Transfer Out - Other	-	-	(179,000)	(179,000)	(179,000)	-
	Net Transfers	<u>119,000</u>	<u>-</u>	<u>(179,000)</u>	<u>(179,000)</u>	<u>(179,000)</u>	<u>-</u>
	Net change	<u>\$ (112,022)</u>	<u>\$ 5,000</u>	<u>\$ (174,000)</u>	<u>\$ (169,000)</u>	<u>\$ (167,796)</u>	<u>\$ 5,000</u>
	Projected Current Year Fund Balance				<u>\$ 1,611,038</u>		
	Projected Following Year's Fund Balance						<u>\$ 1,616,038</u>

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

SWS - Relocation Capital Fund (338)

		Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
Revenues							
338.350.3115.03	Reimbursements	\$ 118,569	\$ -	\$ -	\$ -	\$ 2,678	\$ -
360.351.3090.01	Sale of Property	-	-	-	-	-	7,500,000
	Total 338 Revenues	<u>118,569</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,678</u>	<u>7,500,000</u>
Expenditures							
338.440.4140.00	Professional Service - Legal	46,670	23,808	-	23,808	3,019	
338.440.4140.01	Prof svcs - Engineer & Arch.	14,308	-	-	-	44,465	
338.442.4195.01	Capital Outlay - Building	12,972	-	83,912	83,912	42,186	7,425,000
338.442.4195.03	Improvements Other Than Blds.	-	-	225,000	225,000	20,617	75,000
	Total 338 Expenditures	<u>73,950</u>	<u>23,808</u>	<u>308,912</u>	<u>332,720</u>	<u>110,287</u>	<u>7,500,000</u>
Transfers in (out)							
338.351.3115.02	Transfer in/Out	45,000	-	225,000	225,000	-	-
	Net Transfers	<u>45,000</u>	<u>-</u>	<u>225,000</u>	<u>225,000</u>	<u>-</u>	<u>-</u>
	Net change	<u>\$ 89,619</u>	<u>\$ (23,808)</u>	<u>\$ (83,912)</u>	<u>\$ (107,720)</u>	<u>\$ (107,610)</u>	<u>\$ -</u>
	Projected Current Year Fund Balance				<u>\$ 5,706</u>		
	Projected Following Year's Fund Balance						<u>\$ 5,706</u>

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

SWT Development Capital Fund (360)

		Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
Revenues							
360.320.3015.00	Interest on Investments	\$ 18,626	\$ 10,000	\$ -	\$ 10,000	\$ 9,826	\$ 10,000
360.320.3015.01	Interest on Contract	178,639	171,070	-	171,070	86,694	163,560
360.320.3016.00	Loan Repayment - Contract Principal	149,381	156,951	-	156,951	77,317	164,460
360.351.3090.01	Sale of Property	500,000	-	-	-	-	-
360.320.3112.00	Miscellaneous Revenue	137,738	-	-	-	-	-
	Total 360 Revenues	<u>984,384</u>	<u>338,021</u>	<u>-</u>	<u>338,021</u>	<u>173,837</u>	<u>338,020</u>
Expenditures							
360.443.4140.00	Professional Service - Legal	468	5,000	-	5,000	-	5,000
360.443.4140.02	Prof svcs - Tech	-	-	-	-	-	-
	Total 360 Expenditures	<u>468</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>
Transfers in (out)							
360.450.4600.01	Transfer Out - Other	(214,593)	(44,800)	(225,000)	(269,800)	(44,800)	(39,060)
	Net Transfers	<u>(214,593)</u>	<u>(44,800)</u>	<u>(225,000)</u>	<u>(269,800)</u>	<u>(44,800)</u>	<u>(39,060)</u>
	Net change	<u>\$ 769,323</u>	<u>\$ 288,221</u>	<u>\$ (225,000)</u>	<u>\$ 63,221</u>	<u>\$ 129,037</u>	<u>\$ 293,960</u>
	Projected Current Year Fund Balance				<u>\$ 3,681,674</u>		
	Projected Following Year's Fund Balance						<u>\$ 3,975,634</u>

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

SW Village Debt Service Fund (405)

		Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
Revenues							
405.320.3015.00	Interest on Investments	\$ 141	\$ -	\$ -	\$ -	\$ 66	\$ -
405.350.3104.01	Metropolitan Council Funding	80,000	90,000	-	90,000	45,000	90,000
	Total 405 Revenues	<u>80,141</u>	<u>90,000</u>	<u>-</u>	<u>90,000</u>	<u>45,066</u>	<u>90,000</u>
Expenditures							
405.444.4352.00	Principal - Capital Lease	80,000	90,000	-	90,000	45,000	90,000
405.444.4370.00	Interest on Capital Lease	30,900	27,462	-	27,462	14,011	25,213
	Total 405 Expenditures	<u>110,900</u>	<u>117,462</u>	<u>-</u>	<u>117,462</u>	<u>59,011</u>	<u>115,213</u>
Transfers in (out)							
405.351.3115.02	Transfer In (Capital Costs of operations)	110,900	27,462	-	27,462	27,462	25,213
	Net Transfers	<u>110,900</u>	<u>27,462</u>	<u>-</u>	<u>27,462</u>	<u>27,462</u>	<u>25,213</u>
	Net change	<u>\$ 80,141</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,517</u>	<u>\$ -</u>
	Projected Current Year Fund Balance				<u>\$ 228,120</u>		
	Projected Following Year's Fund Balance						<u>\$ 228,120</u>

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

Energy Savings Debt Service Fund (406)

		Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
Revenues							
406.320.3015.00	Interest on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 406 Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures							
406.440.4352.00	Principal - Capital Lease	59,212	62,254	-	62,254	\$ 30,932	63,834
406.440.4370.00	Interest on Capital Lease	21,265	18,223	-	18,223	\$ 9,307	16,643
	Total 406 Expenditures	<u>80,477</u>	<u>80,477</u>	<u>-</u>	<u>80,477</u>	<u>40,239</u>	<u>80,477</u>
Transfers in (out)							
406.351.3115.02	Transfer In (Capital Costs of operations)	80,477	80,477	-	80,477	\$ 80,477	80,477
	Net Transfers	<u>80,477</u>	<u>80,477</u>	<u>-</u>	<u>80,477</u>	<u>80,477</u>	<u>80,477</u>
	Net change	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 40,238</u>	<u>\$ -</u>
	Projected Current Year Fund Balance				<u>\$ 59,157</u>		
	Projected Following Year's Fund Balance						<u>\$ 59,157</u>

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

EP Garage Remodel Financing (407)

		Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
Revenues							
407.350.3104.01	Metropolitan Council Funding	\$ 163,009	\$ 219,730	\$ -	\$ 219,730	\$ 81,602	\$ 225,458
	Total 407 Revenues	<u>163,009</u>	<u>219,730</u>	<u>-</u>	<u>219,730</u>	<u>95,694</u>	<u>225,458</u>
Expenditures							
407.440.4352.00	Principal - Capital Lease	217,056	219,730	-	219,730	109,158	225,458
407.440.4370.00	Interest on Capital Lease	56,027	44,800	-	44,800	23,100	39,060
	Total 407 Expenditures	<u>273,083</u>	<u>264,530</u>	<u>-</u>	<u>264,530</u>	<u>132,259</u>	<u>264,518</u>
Transfers in (out)							
407.351.3115.02	Transfer In (out)	133,109	44,800	-	44,800	44,800	39,060
	Net Transfers	<u>133,109</u>	<u>44,800</u>	<u>-</u>	<u>44,800</u>	<u>44,800</u>	<u>39,060</u>
	Net change	<u>\$ 23,035</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,236</u>	<u>\$ -</u>
	Projected Current Year Fund Balance				<u>\$ 23,258</u>		
	Projected Following Year's Fund Balance						<u>\$ 23,258</u>

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

FACILITY MAINTENANCE SUMMARY

	Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
FACILITY MAINTENANCE - Southwest Station & Ramp (440)						
100.440.4010.00 Regular Salaries and Wages	\$ 7,367	\$ -	\$ -	\$ -	\$ -	\$ -
100.440.4050.00 Overtime	-	-	-	-	-	-
100.440.4060.00 Fringe Benefits	13,853	-	-	-	-	-
100.440.4060.01 Uniforms	502	2,500	-	2,500	1,143	-
100.440.4060.02 Workers Compensation	3,860	-	-	-	-	-
100.440.4060.06 Pension	-	-	-	-	-	-
100.440.4140.02 Professional Service-Technical	2,080	2,000	(2,000)	-	-	-
100.440.4150.00 Security Costs	4,341	4,000	-	4,000	1,225	6,000
100.440.4160.03 Small Tools, Equip & Software	5,136	5,000	(2,000)	3,000	840	3,500
100.440.4160.07 Elevator Inspection	9,543	9,975	-	9,975	9,629	10,500
100.440.4180.00 Utilities-Electric, Gas, W & S	49,015	62,000	2,000	64,000	34,982	42,000
100.440.4180.01 Phones, Wireless Phone & Pager	14,999	19,600	-	19,600	4,585	14,500
100.440.4180.02 Refuse Service	3,515	5,000	-	5,000	2,953	6,000
100.440.4180.03 Internet & Cable Service	4,176	4,000	-	4,000	2,260	4,800
100.440.4180.04 Exterminating Services	260	750	-	750	130	1,000
100.440.4190.00 Other Administrative Charges	177	200	-	200	55	-
100.440.4190.01 Memberships and Dues	-	800	-	800	-	800
100.440.4190.02 Mileage and Parking	65	310	-	310	-	300
100.440.4190.03 Meetings Training & Conference	2,681	2,000	-	2,000	763	2,000
100.440.4190.15 Legal & Bid Notice Publishing	208	500	-	500	-	-
100.440.4195.10 Capital Costs of Operating	20,698	62,000	(40,550)	21,450	3,514	-
100.440.4340.00 General Operating Supplies	15,013	19,000	-	19,000	6,063	15,000
100.440.4341.00 Contract Repair- Equip. & Bldgs.	24,297	15,000	-	15,000	10,878	15,000
100.440.4360.00 Contract Facility Maintenance	18,100	25,000	(10,000)	15,000	7,062	15,000
100.440.4360.01 Contracted Snow Removal	22,351	8,300	8,300	16,600	5,000	10,000
100.440.4360.02 Exterior & Lot Maintenance	24,679	11,000	-	11,000	12,115	11,000
100.440.4410.00 Casualty & Liability Insurance	24,626	30,000	(9,000)	21,000	8,494	20,000
100.440.4510.00 Vehicle Registration & Permits	-	200	-	200	220	250
Total Facilities - SWS Terminal Expenditures	\$ 271,542	\$ 289,135	\$ (53,250)	\$ 235,885	\$ 111,910	\$ 177,650

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

FACILITY MAINTENANCE SUMMARY

	Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
FACILITY MAINTENANCE - EP Garage (442)						
100.442.4010.00 Regular Salaries and Wages	\$ 143,040	\$ 213,700	\$ 22,000	\$ 235,700	\$ 118,835	\$ 305,300
100.442.4010.03 Wages - Part-time	125,179	98,100	-	98,100	47,749	58,900
100.442.4010.04 Wages - Special	7,367	11,400	-	11,400	7,489	11,900
100.442.4050.00 Overtime	4,416	-	-	-	411	-
100.442.4060.00 Fringe Benefits	57,866	68,700	\$ 12,200	80,900	52,058	92,400
100.442.4060.01 Uniforms	1,616	1,500	-	1,500	1,652	1,500
100.442.4060.02 Workers Compensation	4,775	16,600	-	16,600	6,364	20,700
100.442.4140.00 Professional Service - Legal	-	-	-	-	-	-
100.442.4140.01 Prof svcs - Engineer & Arch.	-	-	-	-	-	-
100.442.4140.02 Professional Service-Technical	3,000	3,100	(3,100)	-	-	1,000
100.442.4150.00 Security Costs	3,024	4,000	-	4,000	537	3,500
100.442.4160.00 Office Supplies	1,159	650	-	650	-	-
100.442.4160.03 Small Tools, Equip & Software	3,482	4,000	(2,000)	2,000	2,000	3,000
100.442.4180.00 Utilities-Electric, Gas, W & S	71,899	75,000	26,000	101,000	66,854	100,000
100.442.4180.01 Phones, Wireless Phone & Pager	15,620	19,000	-	19,000	5,598	12,000
100.442.4180.02 Refuse Service	9,245	10,000	-	10,000	4,619	10,300
100.442.4180.03 Internet & Cable Service	3,958	4,000	-	4,000	2,119	19,500
100.442.4180.04 Exterminating Services	260	750	-	750	130	1,000
100.442.4190.00 Other Administrative Charges	72	100	-	100	206	100
100.442.4190.01 Memberships and Dues	250	500	-	500	273	500
100.442.4190.02 Mileage and Parking	550	310	-	310	300	300
100.442.4190.03 Meetings Training & Conference	1,148	3,000	9,000	12,000	4,687	7,000
100.442.4190.15 Legal & Bid Notice Publishing	306	500	-	500	84	-
100.442.4195.10 Capital Costs of Operating	278,572	63,000	82,900	145,900	31,815	240,000
100.442.4230.00 Vehicle/Equip Contracted Maint	-	5,000	-	5,000	-	10,000
100.442.4340.00 General Operating Supplies	19,422	30,000	-	30,000	13,880	22,000
100.442.4340.01 Salt	-	15,000	-	15,000	4,955	15,000
100.442.4341.00 Contract Repair- Equip. & Bldgs.	32,620	23,000	-	23,000	8,521	20,000
100.442.4360.00 Contract Facility Maintenance	15,333	17,000	-	17,000	12,681	20,000
100.442.4360.01 Contracted Snow Removal	-	-	-	-	-	-
100.442.4360.02 Exterior & Lot Maintenance	3,180	3,000	-	3,000	1,954	3,000
100.442.4410.00 Casualty & Liability Insurance	14,711	15,500	-	15,500	9,317	22,000
100.442.4510.00 Vehicle Registration & Permits	420	200	-	200	440	400
100.442.4540.00 Other Taxes and Fees	-	1,000	-	1,000	400	500
Total Facilities-Maint. Garage Expenditures	\$ 822,490	\$ 707,610	\$ 147,000	\$ 854,610	\$ 405,931	\$ 1,001,800

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

FACILITY MAINTENANCE SUMMARY

	Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
FACILITY MAINTENANCE - Park & Ride Lots (443)						
100.443.4010.00 Regular Salaries and Wages	\$ 2,604	\$ -	\$ -	\$ -	\$ -	\$ -
100.443.4060.00 Fringe Benefits	397	-	-	-	-	-
100.443.4060.02 Workers Compensation	945	-	-	-	-	-
100.443.4160.03 Small Tools, Equip & Software	290	500	-	500	200	-
100.443.4180.00 Utilities-Electric, Gas, W & S	1,164	400	1,000	1,400	659	1,000
100.443.4180.01 Phones, Wireless Phone & Pager	-	200	-	200	-	-
100.443.4190.02 Mileage and Parking	-	60	-	60	-	-
100.443.4195.10 Capital Costs of Operating	-	-	-	-	-	-
100.443.4340.00 General Operating Supplies	4,062	5,000	-	5,000	25	500
100.443.4341.00 Contract Repair- Equip. & Bldgs.	902	-	-	-	-	-
100.443.4342.00 Carver Station	3,260	-	1,700	1,700	857	-
100.443.4360.01 Contracted Snow Removal	2,133	8,300	(8,300)	-	-	-
100.443.4360.02 Exterior & Lot Maintenance	783	800	-	800	-	-
100.443.4410.00 Casualty & Liability Insurance	569	400	-	400	679	1,700
Total Park & Ride Lot Maint. Expenditures	\$ 17,109	\$ 15,660	\$ (5,600)	\$ 10,060	\$ 2,419	\$ 3,200

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

FACILITY MAINTENANCE SUMMARY

	Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
FACILITY MAINTENANCE - Southwest Village (444)						
100.444.4010.00 Regular Salaries and Wages	\$ 5,293	\$ -	\$ -	\$ -	\$ -	\$ -
100.444.4060.00 Fringe Benefits	801	-	-	-	-	-
100.444.4060.02 Workers Compensation	1,834	-	-	-	-	-
100.444.4150.00 Security Costs	2,146	7,000	-	7,000	773	7,000
100.444.4160.03 Small Tools, Equip & Software	1,979	2,000	-	2,000	200	1,000
100.444.4160.05 Office Equipment Maintenance	-	1,000	-	1,000	-	-
100.444.4160.07 Elevator Inspection	4,454	4,725	-	4,725	4,705	5,000
100.444.4180.00 Utilities-Electric, Gas, W & S	26,996	37,800	-	37,800	14,733	32,000
100.444.4180.01 Phones, Wireless Phone & Pager	7,858	8,700	-	8,700	3,638	4,000
100.444.4180.03 Internet & Cable Service	3,671	4,000	-	4,000	1,843	5,400
100.444.4190.02 Mileage and Parking	-	-	-	-	-	-
100.444.4195.10 Capital Costs of Operating	90,270	66,000	(35,750)	30,250	14,250	-
100.444.4340.00 General Operating Supplies	8,323	6,000	-	6,000	3,635	6,000
100.444.4341.00 Contract Repair- Equip. & Bldgs.	11,730	12,000	-	12,000	5,154	10,000
100.444.4360.00 Contract Facility Maintenance	8,080	14,000	-	14,000	4,493	10,000
100.444.4360.01 Contracted Snow Removal	9,960	8,300	-	8,300	2,640	10,000
100.444.4360.02 Exterior & Lot Maintenance	4,849	5,000	-	5,000	1,702	5,000
100.444.4410.00 Casualty & Liability Insurance	10,088	11,500	-	11,500	5,586	14,000
100.444.4510.00 Vehicle Registration & Permits	-	100	-	100	-	-
Total Facility-SW Village Expenditures	\$ 198,332	\$ 188,125	\$ (35,750)	\$ 152,375	\$ 63,352	\$ 109,400

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

FACILITY MAINTENANCE SUMMARY

	Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
FACILITY MAINTENANCE - Chanhassen Station (446)						
100.446.4010.00 Regular Salaries and Wages	\$ 2,604	\$ -	\$ -	\$ -	\$ -	\$ -
100.446.4060.00 Fringe Benefits	397	-	-	-	-	-
100.446.4060.02 Workers Compensation	1,010	-	-	-	-	-
100.446.4150.00 Security Costs	2,506	8,500	-	8,500	1,070	3,900
100.446.4160.03 Small Tools, Equip & Software	869	5,000	(4,000)	1,000	200	1,000
100.446.4160.07 Elevator Inspection	1,986	2,205	-	2,205	-	2,500
100.446.4180.00 Utilities-Electric, Gas, W & S	25,084	23,000	1,000	24,000	12,829	25,000
100.446.4180.01 Phones, Wireless Phone & Pager	6,660	8,000	-	8,000	2,380	3,000
100.446.4180.03 Internet & Cable Service	2,141	1,500	-	1,500	1,835	4,000
100.446.4190.02 Mileage and Parking	-	60	-	60	-	-
100.446.4195.10 Capital Costs of Operating	-	10,000	(3,750)	6,250	2,988	-
100.446.4340.00 General Operating Supplies	8,430	6,000	-	6,000	2,453	6,000
100.446.4341.00 Contract Repair- Equip. & Bldgs.	2,156	4,000	-	4,000	6,181	4,000
100.446.4360.00 Contract Facility Maintenance	8,839	8,000	-	8,000	4,124	8,000
100.446.4360.01 Contracted Snow Removal	6,060	8,300	-	8,300	2,640	10,000
100.446.4360.02 Exterior & Lot Maintenance	3,228	4,500	-	4,500	1,006	4,500
100.446.4410.00 Casualty & Liability Insurance	8,795	10,500	-	10,500	2,978	7,000
Total Facility-Chanhassen Station Expenditures	\$ 80,765	\$ 99,565	\$ (6,750)	\$ 92,815	\$ 40,683	\$ 78,900

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

FACILITY MAINTENANCE SUMMARY

	Actual 2017	2018 Adopted Budget	Amendments	2018 Final Amended Budget	YTD June 2018	2019 Adopted Budget
FACILITY MAINTENANCE - East Creek Station (447)						
100.447.4010.00 Regular Salaries and Wages	\$ 2,604	\$ -	\$ -	\$ -	\$ -	\$ -
100.447.4060.00 Fringe Benefits	397	-	-	-	-	-
100.447.4060.02 Workers Compensation	945	-	-	-	-	-
100.447.4150.00 Security Costs	2,506	7,500	-	7,500	2,251	7,000
100.447.4160.00 Office Supplies	-	-	-	-	-	-
100.447.4160.03 Small Tools, Equip & Software	572	2,000	-	2,000	200	1,000
100.447.4160.05 Office Equipment Maintenance	-	-	-	-	-	-
100.447.4160.07 Elevator Inspection	2,244	2,100	-	2,100	-	2,250
100.447.4180.00 Utilities-Electric, Gas, W & S	21,160	23,000	-	23,000	12,878	25,000
100.447.4180.01 Phones, Wireless Phone & Pager	5,868	6,500	-	6,500	2,664	5,400
100.447.4180.03 Internet & Cable Service	829	1,000	-	1,000	280	500
100.447.4190.02 Mileage and Parking	-	60	-	60	-	-
100.447.4195.01 Capital Outlay - Buildings	-	-	-	-	-	-
100.447.4195.10 Capital Costs of Operating	-	-	100,350	100,350	80,404	-
100.447.4340.00 General Operating Supplies	6,845	7,000	-	7,000	3,203	7,000
100.447.4341.00 Contract Repair- Equip. & Bldgs.	7,137	5,000	-	5,000	5,095	6,000
100.447.4360.00 Contract Facility Maintenance	6,349	10,000	10,000	20,000	3,653	10,000
100.447.4360.01 Contracted Snow Removal	15,459	8,300	-	8,300	6,306	10,000
100.447.4360.02 Exterior & Lot Maintenance	6,079	5,000	-	5,000	1,432	3,000
100.447.4410.00 Casualty & Liability Insurance	9,258	10,500	-	10,500	5,808	15,000
Total Facility-East Creek Station	\$ 88,252	\$ 87,960	\$ 110,350	\$ 198,310	\$ 124,174	\$ 92,150
TOTAL FACILITY MAINTENANCE	\$ 1,478,490	\$ 1,388,055	\$ 156,000	\$ 1,544,055	\$ 748,469	\$ 1,463,100 8,000

SOUTHWEST TRANSIT
2018 FINAL AMENDED BUDGET AND
2019 ADOPTED BUDGET

Budgeted Employee Full Time Equivalent

Department	Position	2018 Adopted Budget	2018 Final Amended Budget	2019 Adopted Budget
Administration	Chief Executive Officer	1.00	1.00	1.00
Administration	Finance and IT Support	1.00	1.00	-
Administration	HR Admin	1.00	1.00	1.00
Administration	HR/Payroll Technician	1.00	1.00	1.00
Administration	Finance Manager	1.00	1.00	1.00
Administration	Customer Service & Marketing	1.00	1.00	1.00
Administration	Accounting Technician	1.00	1.00	1.00
Administration	Customer Service Representative	1.00	1.00	1.00
Administration	Customer Service Representative	0.75	0.75	0.75
Administration Total		8.75	8.75	7.75
Facility Mtc	Facility Maintenance Manager	1.00	1.00	1.00
Facility Mtc.	Facility MTC Lead worker	1.00	1.00	1.00
Facility Mtc	Assistant Facility Manager	1.00	1.00	1.00
Facility Mtc	Facility Maintenance worker	1.00	1.00	1.00
Facility Mtc	Facility Maintenance worker	-	1.00	1.00
Facility Mtc	Facility Maintenance worker	-	1.00	1.00
Facility Mtc.	Part-time Facility Maintenance	3.10	1.70	1.70
Facility Mtc Total		7.10	7.70	7.70
Operations	Chief Operating Officer	1.00	1.00	1.00
Operations	Dispatcher/Supervisor	-	-	2.00
Operations	Finance and IT Support	-	-	1.00
Operations	Customer Service Representative	0.50	0.50	0.50
Operations	Planning Manager	1.00	1.00	1.00
Operations	Associate Transit Planner	1.00	1.00	1.00
Operations	Supervisor of Technologies Security/Facilities	1.00	1.00	1.00
Operations Total		4.50	4.50	7.50
Vehicle Maintenance	Vehicle Maint Manager	1.00	1.00	1.00
Vehicle Maintenance	Vehicle Maint Supervisor	-	1.00	1.00
Vehicle Maintenance	Assistant Vehicle Maint Supervisor	-	1.00	1.00
Vehicle Maintenance	A Technician	2.00	1.00	1.00
Vehicle Maintenance	Technician B Lead-2nd Shift	-	1.00	1.00
Vehicle Maintenance	B Technician	3.50	1.50	1.50
Vehicle Maintenance	C Technician	4.00	4.00	4.00
Vehicle Maintenance	Inventory Control Specialist	1.00	1.00	1.00
Vehicle Maintenance	Utility Worker	1.00	1.00	1.00
Vehicle Maintenance	Apprentice Mechanic	2.00	2.00	2.00
Vehicle Maint Total		14.50	14.50	14.50
Total Positions		34.85	35.45	37.45